

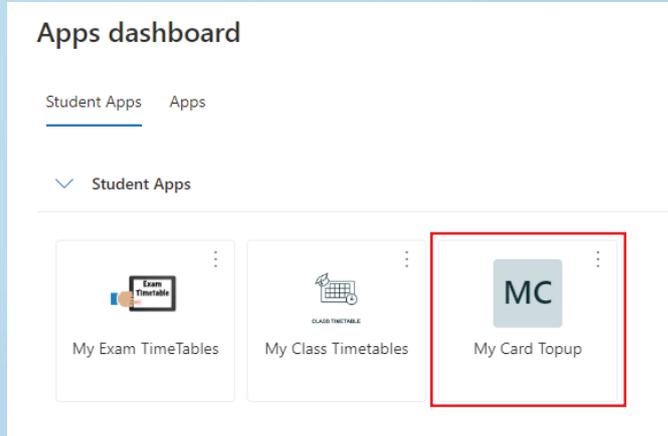


# MTU

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Munster Technological University

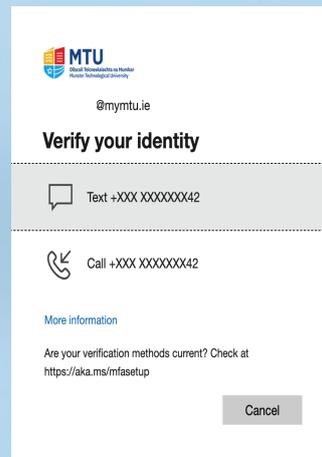
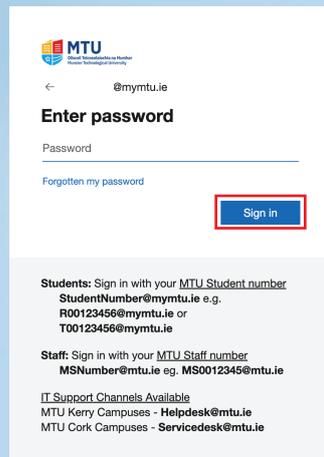
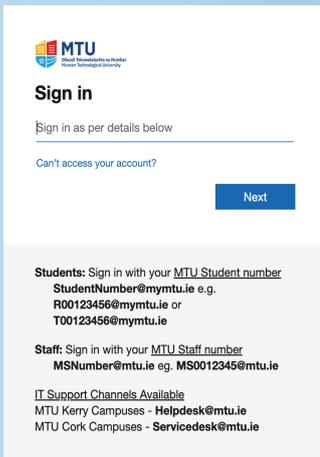
## Student Card Top-up

1 - Go to <https://myapps.microsoft.com/> and click on **My Card Topup**

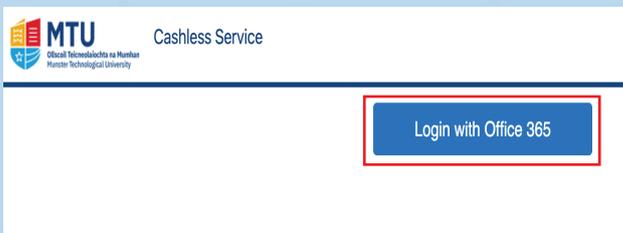


2 - Sign in with your existing student credentials:

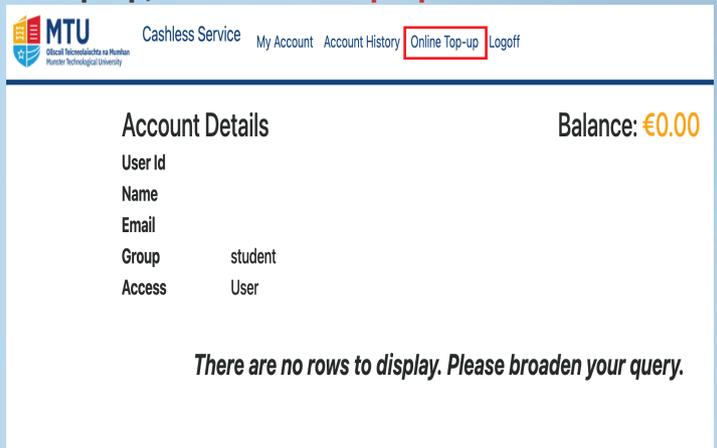
**Rnumber@mymtu.ie**



3 - You will now see the following screen. Click on **'Login with Office 365'**



4 - You will now see the following homepage. To top-up, click **'Online Top-up'**.



### Account Details

Balance: €0.00

User Id	
Name	
Email	
Group	student
Access	User

*There are no rows to display. Please broaden your query.*



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## Student Card Top-up

5 - Fill in the details and click 'Continue':

MTU Ollscoil Teicneolaíochta na Mumhan Munster Technological University

Cashless Service My Account Account History Online Top-up Logoff

VISA MasterCard POLS Maestro VISA ELECTRON

**Current Account Balance** €0.00

Select the amount

Top-up with €5.00

**Address**

Address 123 House

456 Street

City/Town Cork

Postcode XXXXXX

Country Ireland

Email address @mycit.ie

Confirm Email @mycit.ie

**Your reference** 5077730387498186900

Continue

Cancel

6 - Fill in the payment details and click 'PAY NOW':

Payment Details

Card Number

Card Number

Expiry Security Code

MM/YY Security Code ?

Cardholder Name

Cardholder Name

**PAY NOW**

256-bit SSL encrypted

Securely processed by Global Payments

7 - You will be directed back to the top-up page. Click on 'My Account' to go back to home page and view your new balance:

Time	Amount	Device	Units	Type
14/12/2023 14:31:03	€5.00	-	-	Web Top-up